

CHHATTISGARH COUNCIL OF SCIENCE & TECHNOLOGY

Vigyan Bhawan, Vidhan Sabha Road, Daldal Seoni, Raipur (CG) 492 014

TRAVEL-GRANT

(Application to seek Travel Grant Assistance)

(To be submitted in four copies)

Maximum financial assistance: International fare Rs. 50,000/-

THE TRAVEL GRANT PROPOSALS MUST BE PERTAINING TO SOCIO-ECONOMIC DEVELOPMENT OF THE STATE

I wish to apply for financial assistance to Symposium/Workshop on (specific title)	enable me to attend the Conference/ Congress/				
From	То				
at	City				
in	Country				
organized by (The name of Organization/Ins	titute)				
I am furnishing the information sought in this regard and appending the documents/copies of documents required. In the event of being granted the assistance I promise to fulfill the condition of award.					
	Yours faithfully				
Name (i	in block letters) :				
Designa	ation & Institut				
Place:					
Date:					
Date.					

1.	Name (in block letters)			
		(Family Na	me)	(Personal Name)
2.	Designation			
3.	Institution			
4.	Title of paper for presentation			
5.	Nature of participation (Chairing a Session, Keynote address, Deliverin Lecture, Presentation of Paper Ora	g Invited		
6.	Earlier participation in Conference etc. aboard during last three years given following details) (i) Congress/Conference, etc (ii) Place (iii) Year attended	/Seminar		
7.	(vi) Funding Agency Facilities extended by Sponsors/O of the present Conference	rganizers		
(i)	Travel full/in-part/nil			
(ii)	Boarding & lodging full/in-part/nil			
(iii)	Internal travel full/in-part/nil			
8.	Registration fee:		Amount	
9.	Support sanctioned/promised by oth	er agencies:		
	Name of Agency	_		
	Nature & Amount of Support (Rs)			
	Sanctioned/Promised/Applied for			
	Return fare			
	International Rs.			(Economy class air fare)
	From		to	and back
	How in the presentation Conference/Congress/Symposium/V related to your research work.	in the Vorkshop		and out
	How the presentation would be bene parent organization/State.	eficial for		
	Recommendation of the fo	rwarding —		
(Sigr	Date: nature of the Applicant) Seal:		(Signature of	the Head of the Institute)

TRAVEL GRANT

FOR ATTENDING

INTERNATIONAL CONFERENCE/SEMINAR/SYMPOSIUM/WORKSHOP ETC

GUIDELINES

The Council has a scheme under which, financial assistance towards travel cost is considered for participation in International Conference/Seminar/Symposium/Workshop. The scheme shall not provide assistance towards maintenance, registration fee, airport tax, taxi fare and other cost. 100% International airfare will be given subject to maximum of Rs. 50,000/-, whichever is less, subject to availability of funds.

The Travel Grant proposals must be pertaining to Socio-Economic Development of the State.

PROPOSED ELIGIBILITY

- (a) Scientist working in Educational/Academic Institutions and research Laboratories in Chhattisgarh State will be eligible for travel support to participate in conference etc. on selective basis.
- (b) The application has an accepted paper for presentation or an invitation to chair a session or as a key note speaker. Young Scientist (below 35 year of age) will be eligible to apply for attending training programmes/short term course/schools.
- (c) The applicant has NOT availed of financial assistance from CCOST in the last three years (for future reference).
- (d) The conference/training course is of International character. (Applicant to attend annual meetings of professional societies will not be considered).
- (e) The application should be forwarded through proper channel and must reach CCOST two months prior to the date of the conference.
- (f) Air passages are to be booked directly on a National Carrier i.e. Air India/Indian Airlines, as the case may be. EVEN TO PLACE WHERE AIR INDIA/INDIAN AIRLINES FLIGHT DO NOT OPRATE, the passage is to be booked THROUGH AIR INDIA/INDIAN AIRLINES.

DOCUMENTS REQUIRED

- (i) Four copy of the completed Application Form and Bio-data.
- (ii) A copy of letter from National or international agency committing to bear partial cost of TRAVEL.
- (iii) Invitation from organizers.
- (iv) Detailed announcement of the conference (please attach Photocopy of the announcement).
- (v) Letter of acceptance of paper for presentation and/or invitation from organizers to chair the session/participate as a keynote speaker.
- (vi) Abstract of the paper to be presented by the application at the conference.
- (vii) A certificate from Air-India indicating the cost of return airfare by economy/excursion class by shortest route.

In the event of selection CCOST will initially issue a commitment letter agreeing to the support. The committed amount will be reimbursed to the scientist only on his return after participation in the conference and on submitting a detailed report, a copy of Air Ticket, etc, within two months from the date of the conference.