

**CHHATTISGARH COUNCIL OF SCIENCE & TECHNOLOGY,  
Vigyan Bhawan, Vidhan Sabha Road, Daldal Seoni,  
RAIPUR (CG) 492014**

**Guidelines for Projects/ Programmes**

**Background :**

Chhattisgarh Council for Science & Technology endeavors to achieve highest attainable level of physical, mental and social well being of its citizens through processes that will empower local communities and citizens. The council aims to bring equitable and gender sensitive environment and reduce poverty in the State by aiming to apply advances in Science & Technology by integrating traditional / indigenous knowledge and skills of the people.

The council also encourages intellectual growth and knowledge protection, value addition, diversification and strengthening of research, design and development for achieving social equity and to make Science & Technology as 'Science of Life' so as to fully realize the timeless objective of ensuring happiness, health and well being of all.

To this end, project proposals are invited for according financial assistance, subject to fulfillment of certain guidelines. These guidelines are briefly described herein under:

**Guidelines for Projects / Programmes:**

(1) Research proposals may be submitted by the Permanent Scientist/Academician of the institute /organization where the person is employed and basic facilities are available in such institutes/organizations for conducting the proposed research.

(2) Only one project will be considered for approval for financial assistance of one Principal Investigator of the organization at a time. This would enable new researchers to avail opportunity of this programme and council could extend assistance to more projects.

(3) No Mini Research Projects, Seminars, Symposia, Workshops, Conference Trainings, Programs etc., under its R&D Schemes shall be sanctioned to the Principal Investigator or organization unless Utilization Certificate/Statement of Expenditure/Progress Report of previously sanctioned project /program are submitted to the council within the stipulated time.

(4) The sanctioned amount under Travelling Allowance head of Mini Research Project is to be utilized only for the purpose of project related work (Field work,/survey/sample collection/technical advice etc.) and not for participating in seminar/symposium/conference/workshop etc. for any other purpose.

(For attending seminar/symposium/conference/ workshop etc. for international level held in India and/or abroad and national level, the Council has other financial support schemes).

(5) **Release of Funds:** The contingency amount sanctioned for the research project shall be released at once with the approval of the project. Payment against the salary component shall be released after the submission of the papers related to appointment of the staff under the project. The amount under equipment head can be released after receiving the recommendations of purchase committee and the approval of head of the institute.

(6) **Maximum Number of Mini Research Projects/Programmes which will be considered for Financial Assistance in a Financial Year:** The Chhattisgarh Council of Science & Technology sponsors various activities, like: Mini Research Projects, Seminars, Symposia, Workshops, Conference Trainings, and Programs etc., under its R&D Schemes. The category-wise maximum numbers of Mini Research Projects/programs, Seminar/Symposium/Workshop/Conference and other

short term programs that shall be considered for financial support in a Financial Year are given herein under :-

Sl. No.	Category of Institutions	Seminar/Symposium/ Workshop/Conference and other short term programs	Mini Research Projects/
01	Each University	Maximum One per Department	Max. Two per Department
02	Group of Institutions/ National Level Laboratories/ Institutions (each)	Maximum Five (Max. One per Department)	Maximum Five (Max. One per Department)
03	Individual Colleges (each)	Maximum Three (Max. One per Department)	Maximum Five (Max. One per Department)
04	Professional Bodies / NGOs (each)	Max. One per organization	Maximum One per organization

**(7) Duration of Projects Submission:**

Mini Research Projects shall be accepted for financial support in a Financial Year during the period as given below:-

From : 1<sup>st</sup> April to 30<sup>th</sup> June  
15<sup>th</sup> October to 30<sup>th</sup> November

**Note:-**

1. All other specific guidelines, terms and conditions are appended with the proforma for submission of projects. Please go through the same before filing of application.
2. Special programs of the Council are exempted and are not bound by the above defined norms.
3. The Council may change norms at any point of time, as per the need and requirement.
4. Projects which are considered closer to the interests of the State and relevant to its inhabitants shall be accorded high priority while sanctioning the projects.

5. Director General, Chhattisgarh Council of Science & Technology has all the powers beyond above defined norms to consider/sponsor/sanction any project/program in the overall interest of the State of Chhattisgarh.

**Director General**  
Chhattisgarh Council of Science & Technology,  
Raipur (CG)