

**Application Proforma for obtaining Permission for Ph.D course by Project Staff of the Council**

To,  
**The Director General**  
 Chhattisgarh Council of Science and Technology  
 Raipur (C.G.)

Through Proper Channel (Project Incharge)

1. Name of the applicant :
2. Designation :
3. Name of the Project in which she or he is working :
4. Name of the Project Incharge :
5. Duration of the Project :
6. Name and Department of the University/ Institute of Ph.D work :
7. Subject of the Ph.D work :
8. Name of the entrance exam (NET/GATE or Others) qualified for Ph.D work :
9. Scholarship sanctioned or not :
10. Minimum duration of leave required for attendance in the University / Institute :
11. Academic Qualifications (Post Graduation onwards) :

**UNDERTAKING**

I .....(Name) hereby undertake that the information furnished above is completely true and correct to the best of my knowledge. In the event of any of the information furnished above found incorrect/ false, I shall render myself liable for cancellation of the permission for Ph.D course. My Ph.D work will not hamper the Project work in any way. I shall compensate the duration required for attending course work classes and leave that would be sanctioned to me for required attendance in the University / Institute giving additional time in the office to complete my duties for Project work. I understand that the permission for Ph.D course does not entitle me to claim exemption from field work or other working conditions of the Project work at any time during the Ph.D course. The permission can be withdrawn at any time without assigning any reason. I will submit the Letter of Acceptance from Supervisor / Guide.

Place: Raipur

Date:

Signature of the Applicant:.....

**Remarks of the Project Incharge:**

**Signature of the Project Incharge:**

**Date:**

## Terms and Conditions for obtaining Permission for Ph.D course by Project Staff of the Council

1. Project staff have to take prior permission from the Council before applying for Ph.D course to any University or Institute. In case before joining Council he or she is already working on Ph.D work then it should be immediately applied in the given format.
2. Project staff have to apply for permission for pursuing Ph.D course in the format prescribed by the Council. They have to give an Undertaking prescribed by the Council.
3. In case Project Incharge, in which the candidate is working, is satisfied that the proposed Ph.D course will not hamper the Project work he/she may, at his/ her sole discretion, recommend for the permission. On the recommendation of the Project Incharge the candidate may be permitted for pursuing Ph.D work after approval of the Director General.
4. On the recommendation of the Project Incharge the candidate will be permitted to take leave without pay (maximum 75 days in a year) required for attendance (if any) in the University / Institute provided he / she compensates this leave period giving additional time in the office for completing his / her Project work in stipulated time period.
5. Project staff will be permitted to use the Remote Sensing, GIS and Central Laboratory Facilities of the Council, as per the available facility, but they will not be permitted to take the official satellite data / GIS data or any other data outside the Council without permission of the Director General.
6. The candidate will be provided the facility of Intellectual Property addressal by the Council for his / her research work (if required).
7. After the award of Ph.D degree a copy of the Ph.D. thesis has to be submitted to the Council for keeping in the Library for reference purpose.
8. Permission of Ph.D course of Project staff is liable to be cancelled for any of the following reasons:
  - iv. Lack of progress of Project work.
  - v. Violation of discipline and conduct rules of the Council.
  - vi. Giving false information at the time of application for permission and or admission.
9. These Terms and Conditions will be applicable from the date of approval / issuing the order.
10. The minimum eligibility shall be applicable only if Project staff is for atleast 1 year or more.
11. The Second and Third Saturdays are for clearing backlog works by project staff; tour; field work and Library consultation in Council. For Ph.D work this will not be eligible for Course work per semester leave count.

However if Sunday and other Government Holidays are included then the same has to be in continuity and with written consent of both Thesis supervisor / Guide and Project Incharge.

**Enclosed:** As above.